



Black River Area of Concern Advisory Committee

Facilitating Organization: LoCo 'Yaks

Mailing Address: 331 Missouri Ave., Lorain, OH

(419) 239-3779

BLACK RIVER AREA OF CONCERN Advisory Committee Meeting Minutes

Wednesday, October 26, 2016 2:00 PM

Amherst Beaver Creek Reservation

Lorain County Metro Parks

913 N. Lake St., Amherst, Ohio

- Attendance

Bryan Goldthorpe	Lorain County Metro Parks
Jill Lis	Lorain County General Health District (LCGHD)
Stephanie Lesco	LCGHD
Steve Holland	ODNR
Matt Nahorn	Citizen representing Beaver Creek Watershed
Kate Golden	City of Lorain
Chip Wendt	Coldwater Consulting
Mark Kuzak	BRCCC
Don Romancak	Lorain County Community Development
Kristen Isom	EPA Great Lakes National Program Office (GLNPO)
John Sabo	LCGHD
Lyn Ickes	Lorain County
Derek Feurestein	City of Lorain
Pam Davis	Northeast Ohio Areawide Coordinating Agency
Christen Brandon	Lorain County
Kristen Risch	Coldwater Consulting
Ted Conlin	Ohio EPA
Robb Koscho	LoCo 'Yaks
Stephane Moore Koscho	LoCo 'Yaks

- Meeting called to order by Don Romancak at 2:10pm.
- Approval of Meeting Minutes 7/13/2016
 - Stephane Moore Koscho noted an email from Steve Holland regarding the incorrect year on the previous meeting's minutes. The edit has been made.
 - Motion to accept minutes with edit by Jill Lis; second by Bryan Goldthorpe.
 - All in favor; minutes approved with edit.

- Fiscal Report -- 2017 Ohio EPA Support Grant
 - LoCo 'Yaks reviewed details of support grant in the amount of \$23,755. Discussed hold-up and denial of Black River App for smartphones. Ted Conlin was asked if he knew why it was denied; no details at this time.
 - Steve Holland discussed Public Access & Stewardship Apps for Cuyahoga County. May be something we can look to for inspiration for future funding of Black River App.
 - Final approved grant details will be added to minutes and attached to website.

- *Lower Black River Restoration* Grant Project Updates
 - Kate Golden – \$15 million project has been revised with new scope; new agreement has been signed.
 - Installation of seep water facility will begin Nov. 7.
 - Lorain Sail & Yacht Club fish shelves project is underway with KS Associates.
 - Next phase: Quality Assurance Project Plan (QAPP)
 - Ted Conlin – Committee needs to write another GLNPO community action letter. Kate Golden is revising for updated accuracy. She will forward to LoCo 'Yaks, who will distribute among the AOC committee for review.
 - Lyn Ickes – Phase 2 & 3 spraying is complete. Covered over 60+ acres of phragmites and narrow-leaved cattail. Needing less employees and covering less acreage due to progress completed. Season is almost done, waiting for first frost.
 - Kate Golden – In a meeting with the Lorain County Stormwater Management District, they commented on the Lyn's great presentations and hard work.
 - Don Romancak – Contract has been signed for work to begin at Willow Creek/ Eaton Township Park. Two lowest bidders did not complete packet correctly. Finally ready to begin, hoping to move dirt within the week. Leftover money for construction management. BRCCC will be planting live stakes when the time comes. Restoration will provide water quality improvements and storm water detention.
 - Jill Lis -- \$10,000 went to the Lorain County Farm Bureau for runoff study. Money came in early so they are still determining plan of action. Farm in Wellington is working on samples. Follow-up scheduled for 10/27 following rain. This may help establish project lead, goal, etc.
 - Kristen Risch knows of a similar project out of the county. She will forward information to Jill for assistance.
 - Jill also visited a farm in Seneca County that is studying captured runoff.
 - Don Romancak – Clinton Ave. ditch surveying began this week. Funded in part by the 319 Grant. \$295,000 to start. Final completed project will be closer to \$1 million. Restoration will provide water quality improvements and storm water detention.

- Central Lake Erie Basin Collaborative Meeting update – Christen Brandon
 - Several counties are working together with a grant from the Gund Foundation with 319 Grant money; 1:1 match. Counties working together for support, better prices/ bids. High priority jobs will go out for bid. CLEB Collaborative Group is currently accepting project applications for consideration.

- Official "Seating" of Committee Members, Voting Members, etc.
 - BRAOCAC is approximately 90% government representatives. Goal established in bylaws is five government, five business, five private citizens; with a minimum of 3 each. AOC

committee needs to reach out and engage more members. Important to increase/maintain membership. Need official designees for those who cannot attend.

- Ted Conlin stresses need to approve Guidance Document now that the new Facilitating Organization has been established.
- Current Voting Members:

Government:	
Lorain County	Don Romancak
City of Lorain	Derek Feurestein / Kate Golden
Lorain County General Health District	Jill Lis
Lorain County Metro Parks	Bryan Goldthorpe
Business:	
David Schmidt	US Steel
Private Citizens:	
Matt Nahorn	Beaver Creek Watershed


- Voting members must designate proxy when unable to attend/ vote.
 - Kate Golden is working on official acceptance letter, noting that ‘we reserve the right to develop new targets as needed.’
 - Motion to officially seat the voting members [listed in the table above] by Derek Feurestein; second by Kate Golden.
 - All in favor; motion approved.
- New Logo – update from RAP
 - Logo contest suggested by Stephanie Lesco, with concern that students understand AOC.
 - Kate Golden suggests HS, JVS, college design students.
 - Christen Brandon suggests Kayak-A-Thon logo, or similar.
 - LoCo ‘Yaks will reach out to LCCC and Oberlin College.
 - Bryan Goldthorpe will contact JVS design class.
- Old Business
 - Two BUI removals are complete. No public announcement yet.
 - Restrictions on Fish and Wildlife Consumption
 - Eutrophication or Undesirable Algae
 - Letter attached to minutes.
 - Kristen Isom took a moment to Thank the BRAOCAC for dedication; congratulations on BUI removals.
 - Ted Conlin gave updates on other BUIs.
 - Largest concerns:
 - Fish toxicity issue at French Creek. Tumors & deformities have increased to 10-12%.
 - Excessive warning days at Lake Erie beaches – Lakeview Park had decrease in advisory days with dog but program was terminated. Money may be available if City of Lorain wants to continue using one. Beach/

bird study recommended as bacteria may be coming from beach rather than outfalls.

- New Business
 - Need to adopt Guidance Document was revisited.
 - Motion to adopt, pending letter with understanding that current seating goals are not met, by Kate Golden; second by Bryan Goldthorpe.
 - “BRAOCAC reserves the right to change seated positions based upon new information and studies as available.”
 - As long as the minimum of three from each government, business, private citizens is achieved.
 - All in favor; motion approved
 - Upcoming Events/ Opportunities
 - Coastal Management Assistance Grants from ODNR
 - 1:1 match covers many categories.
 - Workshop Nov. 1st
 - Pre-proposals need to be submitted by Nov. 28. Money will be awarded by July 1st
 - Informational sheet attached to minutes.
 - Western Reserve Land Conservancy – Watershed Mini Grant Program
 - Applications accepted May - July. Awards announced in August. Awards luncheon and workshop in October.
 - [During meeting, Stephanie was incorrect with deadlines for this grant program.]
 - Information will be available at:
<http://www.wrlandconservancy.org/articles/2016/05/16/watershed-mini-grant-program-2016/>
 - Short discussion on “Will the Black River ever be de-listed?”
 - Management actions need to be completed on \$15 mil project.
 - Black River is no worse in our journey to de-list than any other similar area/ timeframe.
- Announcements
 - Now accepting BRCU’17 volunteers as Stephanie may not be at this year’s event. The planning for the May 7 & 8, 2017 event begins in January.
- Adjourn
 - Motion to adjourn by Derek Feuerstein; second by Kate Golden.
 - All in favor; motion carries.
 - Meeting adjourned at 3:38pm.

Ohio Environmental Protection Agency-Division of Surface Water
FFY 2016 AOC Support Grants
Great Lakes Restoration Initiative (GLRI) Fund Grant Application

Part One: Project Sponsor Information

Facilitating Organization	LoCo 'Yaks		
Mailing Address	331 Missouri Ave.		
City, State, Zip Code	Lorain, Ohio 44052		
Telephone #	419-239-3779	FAX #	
Federal Tax ID #	46-2256135		
DUNS #	049858625		
Project Representative Name & Title	Stephane Moore Koscho, Project Co-Director		
Telephone	419-239-3779		
Email Address	<u>lorainblackriverAOCAC@gmail.com</u>		
PROJECT TITLE	Black River AOC Advisory Committee Support Grant		
Name of the Area of Concern	Black River		
Estimated Project Start Date	9/15/2016	Completion Date	11/01/2017
GRANT AMOUNT REQUESTED	\$23,755.00		
Sponsor Authorization	To the best of my knowledge and belief all data and information contained in this project application are true, current and correct. The application package is duly authorized by the sponsoring organization as certified by the following:		
Name, Title of Authorized Official	Stephane Moore Koscho, Project Co-Director		
Signature of Authorized Official		Date	10/11/2016

AOC Support Grant Application Checklist:

Your AOC Support grant application will consist of a variety of completed forms and project narratives. Prior to completing and submitting your completed AOC Support grant application, please review the following checklist carefully. It contains a listing of ALL items that are required when submitting an application for OEPA GLRI grant funding.

REQUIRED FORMS AND ITEMS	✓
Part ONE: OEPA GLRI Application Cover Sheet and Project Sponsor and Contact Information	X
Part TWO: Project Work Plan Narrative that provides sufficient narrative details on the “who, what, where, when and how” of your project.	X
Part THREE: Project Deliverables Worksheets. Complete and attach the Deliverables Worksheet for AOC Facilitating Organization and Support Deliverables.	X
Part FOUR (A): Project Grant Budgets. ALL GLRI applications must include a completed detailed grant budget for AOC Support Activities.	X
Part FOUR (B): Personnel Roster Worksheet. ALL applicants requesting OEPA GLRI funding to support sponsoring organization personnel costs MUST complete and attach a Personnel Roster Worksheet.	X
Part FOUR (C): Sub-Contractual Worksheet. ALL applicants proposing to sub-contract any or all of the activities associated with their project to a third-party MUST complete and attach a Sub-Contractual Worksheet.	X

Part Two: 2016 AOC Support Project Work Plan

In this section of the application, you are telling Ohio EPA what you intend to do with AOC Support GLRI grant funding—please be thorough. Provide a detailed description of the proposed project, including all specific actions that will be conducted to ensure that it is successfully implemented. At a minimum, be sure to include the “who, what, where, when, and how” the project will be completed.

In general, ALL project work plan narratives should include the following:

- Reference to Ohio’s AOC Framework (*In Support of Ohio’s Areas of Concern: A Framework for Reorganizing and Implementing Ohio’s Remedial Action Program*) and a description of how the Facilitating Organization will utilize the grant funds to meet the minimum performance expectations for the Facilitating Organization and the Advisory Committee described on Page 7 and 10 of the Framework. The AOC Framework document is available online at <http://epa.ohio.gov/dsw/lakeerie/index.aspx#125637033-documents>.
- A general timeline and sequence of events that will need to be completed in order to ensure project success.
- A letter of support from the chair of the local AOC Advisory Committee.
- Funding requests must be proportionate to the levels of proposed work and activity that are described in the application narrative and depicted in the various worksheets and forms. Ohio EPA may propose reduced funding for applications that lack sufficient detail to justify requests.

Applicants should be sure to include **ALL** pertinent information that will help Ohio EPA grant reviewers to better understand what you are proposing to accomplish if AOC Support Grant Funds are awarded to your organization.

LoCo 'Yaks is the newly elected Facilitating Organization for the Black River AOC Advisory Committee (BRAOCAC). The Black River AOC Advisory Committee Support Grant will allow us to begin serving as Secretariat and Facilitator to the BRAOCAC, in addition to supporting our local communities and stakeholders with work within the AOC.

In accordance with guidance established in Ohio EPA: *A Framework for reorganizing and implementing Ohio's Remedial Action Plan*, the LoCo 'Yaks will coordinate, support, and provide communication activities to the BRAOCAC. This will consist of the scheduling and hosting of meetings, providing fiscal updates, creating/ posting meeting minutes, and assisting the Ohio EPA with documents pertaining to BUI removal.

The Lorain County General Health District will transfer the responsibilities of the BRAOCAC website to LoCo 'Yaks so that we can update the AOC website regularly with meeting information, grant opportunities, and other announcements provided by various stakeholders, BRAOCAC members, or others providing pertinent and related AOC information. Along with keeping the website maintained, LoCo 'Yaks will also make sure the BRAOCAC has a strong social media presence, engaging various audiences through Facebook and other social media outlets.

LoCo 'Yaks will prepare all required progress, fiscal, and grant closing reports as specified in the assistance agreement. Should it be deemed necessary by all involved parties, we will work with the Ohio EPA on the preparation/ distribution of a press release pertaining to BUI removal, pending that it is ready for a public meeting during the project timeframe. Assistance will then also be provided with the public meeting itself, such as obtaining a venue, audio/ visual needs, advertising, etc.

LoCo 'Yaks will be assisting Lorain County with public outreach deliverables for its current GRLI grant for the Black River AOC Remediation & Restoration Program by increasing the participation in Black River AOC clean-up and restoration events. We will assist Coldwater Consulting and the City of Lorain Storm Water Management team with organization, securing donations, budgeting for supplies, and participant involvement for the 7th Annual Black River Kayak-A-Thon (KAT) (highlighting current and past Black River restoration projects), as well as the LoCo 'Yaks' volunteer committee organizing the 5th Annual Black River Clean-Up (BRCU) by engaging Lorain County schools and various youth groups, arousing their interest in the health of our local waterways, and specifically targeting children of all communities by identifying how their actions can affect the Black River and Lake Erie, regardless of their distance from the watershed. We will spend up to 40 hours per month performing classroom visitations and promoting watershed events with activities to include: The Watershed Game; the EnviroScape Watershed/ Nonpoint Source Model; a Black River AOC/ Lake Erie trash display; a Black River AOC/ Lake Erie timeline display; short movies on related topics; American Canoe Association stewardship program; local BRCU and other clean-up statistics; and small-scale on-site property clean-ups. LoCo 'Yaks will provide training on all classroom materials to all interested BRAOCAC members.

The BRAOCAC will send the Facilitating Organization (2 people) to one meeting for each of the other three AOC Committees in Ohio. As the new Facilitating Organization, it is necessary for the LoCo 'Yaks to be introduced to, and have the opportunity to network with, learn from, and share ideas so that all Ohio watersheds may succeed

in our efforts to have healthy, vibrant, thriving waters. We will also plan for 3-7 BRAOCAC members to attend the Annual Great Lakes AOC Conference. Travel and transportation expenditures will be reimbursed.

There are multiple signs along the banks of the Black River highlighting the Lower Black River Restoration Project, visible by boaters, which are in disrepair. We will coordinate efforts with volunteer BRAOCAC members and stakeholders to repair and re-install the current AOC awareness signs at a minimal cost.

The LoCo 'Yaks participate in multiple watershed events sharing information about the BRCU, KAT, Lorain County watershed events, kayaking and paddlesports, as well as local events, fundraisers, festivals, etc. With the edition of the EnviroScape Model, The Watershed Game, and other classroom activities, we will be able to occupy multiple tables at various events and bring more even awareness and excitement from community members of all ages and lifestyles to the Black River AOC and affected communities. LoCo 'Yaks Board Members, BRAOCAC members, and stakeholders will have the opportunity to volunteer to share information and represent our two groups at said various events. The BRAOCAC has now become an automatic addition to all things LoCo 'Yaks and Black River Clean-Up.

LoCo 'Yaks will also work with the BRAOCAC members to determine if additional stream and river clean-ups will need to be conducted along the Black River watershed so that the ultimate goal of de-listing the Black River AOC can be completed in an efficient, safe, and community-friendly manner. If it is determined that additional clean-up sites need to be addressed, the BRAOCAC will create a committee for each clean-up, with a budget of \$100 for supplies, community outreach, and fundraising opportunities. Donations may be solicited to help cover the cost of any additional supplies required beyond the \$100.

We are excited for the opportunity to facilitate this organization, as well as bring a stronger following, larger audience, and greater awareness to the Black River so that people of all abilities and communities can benefit and admire her beauty and power.

All activities, programs, etc. mentioned in the Work Plan will be detailed within the deliverables, budget, and other worksheet descriptives to follow.

Part Three: Project Deliverable Worksheets

In addition to the GLRI Application Cover Sheet completed in “Part One” and the “Project Work Plan” completed in “Part Two”, the following Deliverables Worksheet must be completed as part of your application

2016 AOC Support Project Grant Application

AOC Facilitating Organization and Support Deliverables Worksheet

Project Sponsor: LoCo 'Yaks

Project Title: Black River AOC Advisory Committee Support Grant

Directions: Grant funding will be provided to help the facilitating organization to meet the minimum performance expectations and to enable facilitative support to the Advisory Committee including scheduling Advisory meetings, providing secretariat support to the Advisory Committee, and assisting local implementers with grant applications, and other tangible support services to the AOC community. With the amount of funding available, special projects to support progress in the AOC and the local Advisory Committee priorities may also be included in the application. During the grant period, the deliverables identified as AOC Core Support Deliverables (noted with asterisk below) are expected to be completed. Indicate how many units of each deliverable you expect to complete during the project period. Some deliverables such as “secretariat services to the Advisory Committee” cannot easily be quantified – be sure to include a brief description (in the application narrative) of these secretariat services that will be provided during the grant period.

**Table 1 - Ohio EPA AOC Support Grants
2016 AOC Facilitating Organization and Support Deliverables**

Objectives	Deliverables	Deliverable Units	# of Expected Deliverables
AOC Coordination, Support and Communication Activities	*Coordinate Scheduling of AOC Advisory Committee Meetings	# Meetings	4
	*General Secretariat Services to AOC Advisory Committee	NA	NA
	*Progress and Fiscal Update to AOC Advisory Committee	# Updates	4
	*Create and Post Minutes from AOC Advisory Committee Meetings	Minutes Posted	4
	*Assist with BUI Removal/Delisting Documents	# BUI Documents	1
	*Assist Advisory Committee with Management Actions List	# Assists	1
	Assist AOC-Specific Project Teams, Taskforce or Workgroup	Teams assisted	2
	Prepare grant applications for AOC Management Action Item Projects	# Applications	-
	Assist AOC Project Implementers with grant writing for mgmt. actions	# Assists	-
	Assist with the preparation of AOC Habitat Restoration Plans	# Plans	-
	Prepare Grant Applications	# Applications	1
	Provide Grant Writing Assistance to Implementers	# Assists	-
	Prepare Project Specification and Bid Documents	# Project Specs	-
	Prepare AOC Habitat Restoration Plans	Restoration Plans	-
	Prepare GIS Maps	Maps	-
	Hire Professional Facilitator to assist with AOC Advisory Committee	Contract	-
	Provide mapping and other GIS related assistance to AOC Implementers	# Maps	-
	Other: (Specify) Classroom Hours	# Hours	50-200
Other: (Specify) Attend Cuyahoga, Ashtabula, Maumee AOC Meetings	# Meetings	3	
Grants Administration and Management	*Maintain Separate Account and Grant Financial Accounting System	NA	YES
	*Maintain an AOC Facilitating Organization Time Code & Tracking System	NA	YES
	*Prepare and Submit a AOC Specific Annual Report	Reports	1
	*Submit Semi-Annual Progress Reports	Reports	2
	*Submit Quarterly Fiscal Reports	Reports	4
	*Submit Final Progress Report at Grant Closing	Final Report	1
Public Involvement and Engagement	*Conduct Public Meetings	# Public Meetings	1
	*Enlist additional AOC Advisory Committee Members as needed	# Members	As Needed
	Assist Ohio EPA with AOC Delisting Meeting	Meetings	If Needed
AOC Specific Education, Outreach and Information Management Activities	Prepare Quarterly Newsletters	Newsletters	Online only
	Create and Distribute a Quarterly AOC E-newsletter	E-newsletter	4
	Establish/Maintain a AOC-Specific Facebook Page	Pages	1
	Establish/Maintain other Social Media account	# of Accounts	-
	Update and Maintain AOC Website	# of Updates	9
	Develop AOC Project Specific Brochures or Fact Sheets	Brochures	1
	Develop AOC-Specific Workshops	Workshops	1
	Develop AOC-Specific Press Releases	Press releases	-
	Create and Install AOC Awareness Signs REPAIR CURRENT	Signs	3-4
	Develop/Use AOC Exhibits and/or Displays	# of Displays/Uses	1
	Conduct Public Canoe Floats/Tours	Events	1
	Create and Distribute AOC-Specific DVD	DVDs	-
	Post AOC-Specific Videos on Social Media	Videos	2
	Conduct Stream Clean ups	Events	As Needed
	Mark Storm Drains within AOC	Drains or Events	-
Provide GIS Assistance	Assistance	-	

Objectives	Deliverables	Deliverable Units	# of Expected Deliverables
	Conduct Technical Training	Training	1
	Conduct Public and Local Official Tours	# Floats	1
	Conduct and/or Exhibit at AOC Watershed Festivals <small>AVON WATER FEST or similar</small>	# Festival	1
	Conduct AOC Specific Field Days	# Field Days	-
	Conduct and/or Present at AOC-Specific Webinars/Workshops	Events	1
	Conduct Annual Town Hall Meeting/AOC Summit	Meeting Events	-
	Other: (Specify):	Events/Festivals	-
AOC Supplemental Project Planning and Information Management Activities	STREAM, RIPARIAN and/or WETLAND HABITAT RESTORATION PROJECT PLANNING AND DESIGN		
	Develop bid specifications and/or Request for Proposals	RFP's	-
	Execute Engineering and Design Contract	Contract	-
	Develop Project Designs and/or Plans	Project Plans	-
	STORMWATER DEMONSTRATION PROJECT PLANNING AND DESIGN		
	Develop bid specifications and/or Request for Proposals	RFP's	-
	Execute Engineering and Design Contract	Contract	-
	Develop Project Designs and/or Plans	Project Plans	-
	HIGH QUALITY HABITAT PROTECTION and/or RESTORATION PLANNING AND DESIGN		
	Conduct inventory of high quality areas within the AOC	Inventories	-
	Develop Scope of Work and/or RFP	RFP	-
	Execute contract to develop HQ Protection Plans within AOC	Plans	-
	INFORMATION TECHNOLOGY AND DATA MANAGEMENT		
	Develop internal GIS Plans and Capability	GIS Plans	-
	Acquire GIS Software	Software	-
	Acquire appropriate GIS Capable Printers	Printers	-
	Acquire other appropriate GIS Capable Hardware	Equipment	-
	Attend GIS and/or Mapping Training	GIS Training	-
	Other: (May only include "OTHER" after first receiving approval from OEPA Central Office 614-644-2871)		
	Specify:	#Updates	
Specify:	#Sheets		

***Denotes Cores deliverable that must be included in the application. If not included then a rationale must be provided describing how the deliverable will be completed during the project period.**

Part Four – Project Grant Budget

In addition to the detailed project workplan completed in Part Two of this application, and the respective project deliverable worksheets completed in Part Three, ALL GLRI applicants must include a detailed project grant budget. In addition to the forms below, you must also include a Sub-contractual Worksheet if any of the activities proposed will be subcontracted to a third-party for completion. Please familiarize with the following budget categories prior to completing your project budget.

Budget Categories: the following budget categories are used to record project costs to be incurred directly by the grant sponsoring organization (applicant). Technical services such as engineering, legal etc., provided under a subcontract by partner organizations or a third-party must be included in the Sub-Contractual budget category. **PLEASE SEE THE SUB-CONTRACTUAL GUIDANCE SHEET FOR ADDITIONAL DETAILS on managing third-party costs and services.**

1. **PERSONNEL:** limited to salary costs only for employees of the grant sponsoring organization working directly on the project. These costs should be summarized when completing the budget form but must be justified in detail in the project workplan in Part Two. Salary costs must be justified by providing the number of hours that an employee will be working directly on the project multiplied by the hourly wage.
2. **FRINGE BENEFITS:** includes costs for such items as health, dental, life insurance, retirement and other standard benefits provided to employees of the grant sponsoring organization who are working on the project. ***Fringe benefit costs reimbursed with GLRI grant funding must be for actual fringe expenses and may not exceed 30% of the hourly salary costs.***
3. **TRAVEL:** includes costs such as mileage, lodging and meals when traveling on AOC-related business for employees of the sponsoring organization who are working on the project.
4. **EQUIPMENT:** includes project specific durable items costing more than \$300 per unit. Equipment purchased with GLRI grant funds must be directly necessary to successfully complete the project. ***(Items under \$300 are considered to be supplies)***
5. **SUPPLIES:** includes one-time use items that are necessary to complete the project or administer the grant. Examples include: office supplies, first-aid supplies, gloves, printer ink, toner cartridges and other supply costs that are proportionate to the type of project that is being conducted.
6. **SUB-CONTRACTUAL:** this category is used to identify costs associated with services provided by third-parties and may include technical services such as engineering studies and project planning and design, construction services, grant management, fiscal services, project management, and others. **PLEASE SEE THE SUB-CONTRACTUAL GUIDANCE SHEET FOR ADDITIONAL DETAILS ON THE SUB-CONTRACTUAL BUDGET CATEGORY.** Sub-contractual costs may be summarized when completing the budget forms; however they must be justified in detail when completing the required SUB-CONTRACT WORKSHEET.
7. **COST-SHARE:** this category **must** be used whenever there is a cost-share agreement in place that splits the cost of implementation between grant funds and private landowner contributions. It is most often used in restoration projects where a local organization enters into a cost-share agreement with a partner or landowner to implement a project.
8. **OTHER:** includes project-specific costs for goods or non-technical services (such as printing or copying etc) that do not belong in the cost categories listed above. Examples include: film development, postage (for mailings directly related to the project), the cost of acquiring conservation easements and other miscellaneous items that are necessary and allocable to the project.
9. **INDIRECT:** Indirect costs are limited to 10% of personnel and fringe benefits.

2016 AOC Support Project Grant Application

Part Four (A) AOC Facilitation Support Grant Budget

Detailed Project Budget: All GLRI applicants must complete a detailed project grant budget using the form below. Include a brief justification and itemized breakdown for the amount proposed in each budget category. Any budget category with an amount entered MUST include a justification/description. Please note: applicants requesting funds under the Subcontracts Category must also complete a SUBCONTRACT WORKSHEET.

Budget Category	Amount GLRI \$\$ Requested	Budget Justification and Description
Personnel (Applicants requesting personnel funds MUST complete and attach a Personnel Roster Worksheet).	\$13,200	Project Co-Director [380 hours @ \$20.00/hr. = \$7,600] Project Co-Director [280 hours @ \$20.00/hr. = \$5,600]
Fringe Benefits (Fringe costs may not exceed 30% of hourly salary costs)	\$3,960	Project Co-Director [\$7,600 x 30% = \$2,280] Project Co-Director [\$5,600 x 30% = \$1,680]
Travel	\$100 - 500 \$300 – 2,000	Mileage reimbursement for all BRAOCAC meetings, and one meeting each Cuyahoga, Ashtabula, Maumee AOC meetings, plus tolls/ travel expenses. Travel & overnight accommodations (if necessary) for 3-7 BRAOCAC members to attend the Annual Great Lakes AOC Conference.
Equipment (only durable items > \$300)	\$845	EnviroScope Model (\$795 + estimated shipping)
Supplies	\$2,000	\$0-100 Create Trash Display for Classroom Activities \$0-150 Create AOC Display/ Timeline for Classroom Activities \$0-160 Printing, Copying, Inbound Shipping of Supplies, Postage, etc. \$45 The Watershed Game \$1,500 Volunteer Monitor Training conducted by Ohio EPA staff
Subcontract (Any services provided by a third party. Applicants MUST complete and include a detailed subcontract worksheet).	\$850*	Emerge, Inc.: Annual Maintenance & Transfer Fees for AOC Website <i>*cost to be confirmed</i>
Other	Up to \$300 \$100	Repair Existing AOC Awareness Signs \$100 in reserve to coordinate unexpected additional clean-ups
Cost Share (must be used whenever cost-share is used for Agricultural projects). Cost-Share is NOT match. Please do not included local matching funds in this section of the overall budget.		
TOTAL	\$23,755.00	Amount requested must be justified by the activities that will be conducted in support of the AOC Advisory Committee.

2016 AOC Support Project Grant Application
Part Four (B): Personnel Roster Worksheet

This form **MUST** be completed whenever grant funds are requested for salary and fringe benefit costs only for those employees of the grant sponsoring organization working on the project.

Employee Title	# of Hours	Hourly Wage	Total Salary Costs	Fringe Rate/Hour	Total Fringe Costs	Role/Description of Tasks and Responsibilities
Stephane Moore Koscho, Project Co-Director	60	20				Preparing classroom activities and presentations
	75	20				Classroom visitation hours
	125	20				Facilitating Org. responsibilities, report preparation, emails, social media, etc.
	100	20				Kayak-A-Thon
	20	20				Workshop planning/ training hours
SUB-TOTAL	380	\$20	\$7600	\$6.00	\$2280	
Robb Koscho, Project Co-Director	40	20				Preparing classroom activities and presentations
	75	20				Classroom visitation hours
	75	20				Facilitating Org. responsibilities, report preparation, emails, social media, etc.
	75	20				Kayak-A-Thon
	15	20				Workshop planning/ training hours
SUB-TOTAL	280	\$20	\$5600	\$6.00	\$1680	
	660	20	\$13200	\$6.00	\$3960	

2016 AOC Support Project Grant Application
Part Four (C): SUB-CONTRACTUAL Worksheet

A separate sub-contractual worksheet must be completed when any part of a proposed project will be prepared or produced by a party OTHER than the grant sponsoring organization.

Project Sponsor	LoCo 'Yaks		
Project Title	Black River AOC Advisory Committee Support Grant		
Deliverable	Description	Projected Timeline	Estimated Cost
AOC Website	Annual Maintenance Fees with Emerge Inc. PLUS any associated transfer fees to move website from LCGHD to LoCo 'Yaks	1 year (monthly fees)	\$850.00
Total Sub-Contracting Costs Associated with this Project		\$850.00	

Please NOTE: Briefly describe the process that will be employed by the grant sponsoring organization when selecting sub-contractors (use additional space if necessary):

As the City of Lorain is the official Fiscal Sponsor for the LoCo 'Yaks and the Black River AOC Advisory Committee Support Grant, we will follow their established process -- Since the anticipated funds required to complete each project is \$5,000 or less, public competition for the funds is not required. If required, quotes for each project will be amassed prior to contract finalization.



UNITED STATES ENVIRONMENTAL PROTECTION AGENCY
GREAT LAKES NATIONAL PROGRAM OFFICE
77 WEST JACKSON BOULEVARD
CHICAGO, IL 60604-3590

1 OCT 2016

Mr. Craig Butler
Director
Ohio Environmental Protection Agency
50 West Town Street, Suite 700
P.O. Box 1049
Columbus, OH 43216-1049

Dear Mr. Butler:

Thank you for your July 15, 2016, request to remove the "Restrictions on Fish and Wildlife Consumption" and "Eutrophication or Undesirable Algae" Beneficial Use Impairments (BUIs) from the Black River Area of Concern (AOC) in Ohio. As you know, we share your desire to restore all of the Great Lakes AOCs and to formally delist them.

Based upon a review of your submittal and the supporting data, the U.S. Environmental Protection Agency hereby approves your two BUI removal requests for the Black River AOC. In addition, EPA will notify the International Joint Commission of this significant positive environmental change at this AOC.

We congratulate you and your staff, as well as the many federal, state, and local partners who have worked so hard and been instrumental in achieving these important environmental improvements. Removal of these BUIs will benefit not only the people who live and work in the Black River AOC, but all the residents of Ohio and the Great Lakes basin as well.

We look forward to the continuation of this important and productive relationship with your agency and the local coordinating committee as we work together to fully restore all of Ohio's AOCs. If you have any further questions, please contact me at (312) 353-4891, or your staff may contact John Perrecone, at (312) 353-1149.

Sincerely,

A handwritten signature in black ink, appearing to read "Chris Korleski".

Chris Korleski, Director
Great Lakes National Program Office

cc: Russ Gibson, Ohio EPA-DSW Manager
Tiffani Kavalec, Ohio EPA-DSW Chief
Ted Conlin, Ohio EPA
Donald C. Romancak, Black River AOC Advisory Committee Chair
Raj Bejankiwar, IJC
Wendy Carney, EPA, GLNPO
Kristen Isom, EPA, GLNPO

Coastal Management Assistance Grants

coastal.ohiodnr.gov/cmagrants

More than \$3.59 million in Coastal Management Assistance Grants have been awarded to 114 projects in Ohio since the program began in 1998.

The pre-proposal application period for FY 2018 Coastal Management Assistance Grants opened October 17. A complete pre-proposal must be submitted to the Office of Coastal Management by 5 p.m. Monday November 28, 2016.

- Prospective projects are eligible only if they will be conducted within the Ohio Coastal Management Area boundary or will be able to demonstrate direct and substantial benefits within the boundary.
- Grants will be awarded on a competitive basis using the qualifying and general criteria described in that fiscal year's guidance booklet.
- Applicants must provide at least 50 percent of a project's costs (1:1 match)
- Other federal funding may not be used as match.
- These are reimbursement grants whereby the project sponsor is expected to make the initial outlays then request reimbursement.
- Work to be reimbursed or counted as match may not begin until an agreement is signed by ODNR and the project sponsor.

Grants can be issued to eligible entities for a variety of purposes such as improving water quality, coastal planning, education programs, land acquisition, research, improving public access, habitat restoration and innovative projects. These categories include:

- Feasibility studies and engineering reports;
- Protecting/preserving wetlands, beaches, fish and wildlife habitats, minerals, natural areas, prime agricultural land, endangered plant and animal species, and other significant natural coastal resources;
- Managing shoreline development to prevent loss of life and property in coastal flood hazard areas and coastal erosion areas, to set priorities for water-dependent energy, commercial, industrial, agricultural, and recreational uses, or to identify environmentally acceptable sites for dredge spoil disposal;
- Increasing public access to Lake Erie and other public places in the coastal area;
- Protecting/preserving historical, cultural and aesthetic coastal resources;
- Improving the predictability and efficiency of governmental decision making related to coastal management;
- Adopting, administering and enforcing zoning ordinances/resolutions relating to coastal flood hazard areas and coastal erosion areas;
- Redeveloping deteriorating and underutilized waterfronts and ports; and
- Other purposes approved by the director.

The Office of Coastal Management will host the **2016 Environmental Grant Workshop** on November 1. Participants will learn about grant programs from ODNR entities including the Office of Coastal Management, the Division of Parks and Watercraft, and the Office of Real Estate along with grant information from the Ohio Development Services Agency and the Great Lakes Commission.

- **DATE:** Tuesday, November 1, 2016
Time: 1 p.m. to 4 p.m.
Location: Lorain County Metro Parks Amherst Beaver Creek Reservation Visitor Center
Address: 913 North Lake Road, Amherst
- People interested in attending the workshop should **RSVP by Friday, Oct. 28** to Yetty Lombardo at yetty.lombardo@dnr.state.oh.us or 419-626-7986.



Ohio Coastal Atlas Map Viewer

ODNR - Office of Coastal Management

